



Superior Court of California, San Mateo County  
400 County Center, 4<sup>th</sup> Floor; Redwood City, CA 94063  
www.sanmateocourt.org

**ADDENDUM 1**

IFB Number	Title	Issued	Due Date and Time
19-I003	Standard Court Form Printing	Oct 23, 2018	Nov 2, 2018 @ 10:00 am
<b>Contract Officer</b>		<b>Contact Information</b>	
Mary Treanor		procurement@sanmateocourt.org	

The following are questions that have been properly received and their respective answers:

**Q1. Is there a contract already in place with the court?**

A1. No, the court does not currently have a contract in place for this service and this is not a re-bid of a previous contract.

**Q2. For lines 5-10, what weight of white stock?**

A2. Standard 20 pound.

**Q3. For Lines 5-7, Will these be run thru a laser printer?**

A3. The manner in which the successful vendor prints these documents is not a requirement.

**Q4. For Lines 8-10: How many sheets per stapled set?**

A4. Stapled sets will vary in length based on the needs of the court. Prices are requested per page in a set for these lines.

**Q5. For lines 11-16: What is the paper weight for the NCR Forms.**

A5. NCR Forms must be of a standard weight that is high enough to be printed upon in a dot matrix printer or typewriter.

**Q6. For lines 11-16: What is the color sequence?**

A6. See Special Provision 2.2 (b)

**Q7. For lines 11-16: Are all plys coated front & back?**

A7. This may vary by form.

**Q8. For lines 11-16: Are these unit sets?**

A8. Yes, these should be stub unit sets.

**Q9. Are the quantities listed the estimated annual quantities?**

A9. Yes