

# NOTICE

## REGARDING OFFICIAL COURT REPORTERS

San Mateo County Superior Court provides official court reporters to transcribe the verbatim record of court proceedings in certain cases as provided by statute, California Rules of Court, and Local Rules 2.12 and 9.12.

Official court reporters will NOT be available for the following court calendars:

- Criminal
  - (Out-of-custody) Misdemeanor Arraignments
  - Misdemeanor Court and Jury Trial
  - Misdemeanor Pre-Trial Conferences
  - Domestic Violence Reviews
  - Domestic Violence Pre-Trials
  - Misdemeanor Trial Readiness Calendars
  - Misdemeanor Special Sets
  - Military Diversion & Personnel Court
  - Drug Court/Treatment Court
  - PC 1370 Calendar
  - DUI Court
- Civil, Unlawful Detainer, and Small Claims
  - Case Management and Trial Setting Conferences
  - Case Management/OSC Calendar
  - Temporary OSC re: ADR
  - Collections/CMC Calendar
  - Order of Exemption Calendar
  - Mandatory Settlement Conferences
  - Unlawful Detainer Pre-Trial Conferences
  - Informal Discovery Conferences
  - Limited Jurisdiction Unlawful Detainer Court and Jury Trials
  - UD Financial Distress Hearings
  - Small Claims
  - Small Claims Appeals
- Probate
  - LPS Calendar
- Traffic
  - Arraignments
  - Court Trials
  - Night Court (Traffic and Small Claims)
- Family Law
  - Status Conferences
  - Mandatory Settlement Conferences

### NOTE:

- Criminal Misdemeanor matters and Limited Jurisdiction Unlawful Detainer matters may be electronically recorded
- For non-criminal matters, parties may secure their own official court reporter for any calendar where the Court does not provide an official court reporter
- Fee waiver recipients who desire a verbatim record of a trial court proceedings must notify the Court in writing by filing Judicial Council form FW-020 at least 10 calendar days in advance of the hearing (*See Jameson v Desta (2018) 5 Cal.5th 594*)

Official court reporters WILL be available for the following court calendars:

- Presiding Judge's Master Calendar
- Criminal
  - In-custody Arraignments
  - Criminal Presiding Judge's Calendars
  - Superior Court Reviews
  - Preliminary Hearings
  - Felony Jury Trials
  - Felony Court Trials
  - Veterans Court
  - Veterans Resentencing Hearings
  - Felony Special Sets
  - Probation Violation Hearings
  - Restitution Court
  - Prop 63
  - Parole Hearings (PRCS cases)
  - Probation Violation Conferences
  - Appellate Calendar (Limited Jurisdiction)
  - Mental Health Diversion
  - Pathways
- Civil Calendars
  - Law and Motion
  - Complex Law and Motion/CMC's
    - *The services of an official court reporter will be available for Complex Case Management Conferences if held in conjunction with (or on the same calendar) motions set for hearing on the Complex Law and Motion calendar.*
  - Unlimited Jurisdiction Unlawful Detainer Hearings and Trials
  - Appellate Calendar (Limited Jurisdiction)
- Probate Calendars
  - All except LPS
- Family Law
  - Request for Order Hearings
  - Short Cause Hearings
  - Trials
  - Family Law Support Hearings (DCSS)
  - DVPA/TRO Hearings and Short Cause
- Juvenile
  - Delinquency (W&I sec. 602)
  - Dependency (W&I sec. 300)
- Traffic
  - Appellate Calendar

Official court reporters MAY be available for the following calendars. Parties must submit a request for an official court reporter for these proceedings, and if one is not available, parties may secure hiring their own official court reporter.

- Civil (Complex and General)
  - Pre-Trial Conferences
  - Court Trials
  - Jury Trials

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